

MARYLAND COMMISSION ON CORRECTIONAL STANDARDS

Minutes – 288th (Remote) Meeting – July 31, 2025 – 10AM

6776 Reisterstown Road Baltimore, Maryland 21215 – Suite 304

MEMBERS PRESENT

Courtney League, Assistant Secretary, Design, Construction and Energy, Department of General Services (Vice Chair, Commission on Correctional Standards Board),
representing, Secretary Atif Chaudhry, Department of General Services
Captain Briana Cottman, Queen Anne's County Department of Corrections
Deputy Warden Luke Dixon, Caroline County Detention Center
K'Yalei Harris, Budget Analyst, representing the Secretary Helene T. Grady,
Department of Budget Management
Diana Lee, Assistant Attorney General, representing Attorney General Anthony G. Brown
Kelly Russell, Councilperson, City of Frederick, Maryland

MEMBERS ABSENT

April Cockrell, Citizen Member
Keith Dickens, Deputy Commissioner, Division of Correction, State Correctional
Representative
Dr. Niani Smith, Mental Health/Medical Representative

STAFF PRESENT

Veronica Moore, Executive Director, Maryland Commission on Correctional Standards
Tanya Joyner, Assistant Executive Director, Maryland Commission on Correctional
Standards
Mechelle Johnson, Correctional Program Specialist, Maryland Commission on Correctional
Standards
Brandon Dickens, Auditor, Maryland Commission on Correctional Standards
Tammy McCotter, Maryland Commission on Correctional Standards
Paulette Wyndham, Maryland Commission on Correctional Standards
Shirley Graham, Maryland Commission on Correctional Standards
LaDonna Newman, Maryland Commission on Correctional Standards

GUESTS

Kelvin L. Harris, Deputy Commissioner, Division of Pretrial Detention and Services
Ben Stevenson, Director, Montgomery County Department of Correction and Rehabilitation
Ivan Downing, Chief. Community Services, Montgomery County Department of Correction
and Rehabilitation

Jasper Ezeigbo, Deputy Chief, Security and Facilities, Montgomery County Department of Correction and Rehabilitation
Walt Pesterfield, Director, Baltimore County Department of Corrections
Hilary Siakor-Sirleaf, Deputy Director, Baltimore County Department of Corrections
David Greer, Deputy Director Baltimore County Department of Corrections
Major Andrew Chiddick, Baltimore County Department of Corrections
Daniel Galbraith, Warden, Harford County Detention Center
Kristy Parrish, Audit Coordinator, Harford County Detention Center
Major Matthew Carr, Warden, Cecil County Detention Center
Captain William Jolly, Assistant Deputy Warden, Cecil County Detention Center
Lieutenant Robin Wright, Administrative Commander, Cecil County Detention Center
Danielle Hammock-Reese, Classification Counselor, Cecil County Detention Center
Kathleen Landerkin, Warden, Metropolitan Transition Center
Shanea Harris, Security Chief, Metropolitan Transition Center
Captain Pauline Baptiste, Metropolitan Transition Center
Sergeant Marilyn Smith, Metropolitan Transition Center
Sergeant Loretta Malone, Metropolitan Transition Center
William Bailey, Warden, Eastern Correctional Institution
Monika Brittingham, Eastern Correctional Institution
Matthew Mitchell, Facility Administrator, Eastern Correctional Institution-Annex
Sergeant Shanaeya Christian, Audit Coordinator, Eastern Correctional Institution
Jordan Fletcher, Office Secretary III/Audit, Eastern Correctional Institution
Christopher Klein, Superintendent, Anne Arundel County Department of Detention Facilities
John Kelson, Correctional Facility Administrator, Anne Arundel County Department of Detention Facilities-Ordnance Road Correctional Center
Thomas Laue, Assistant Correctional Facility Administrator, Anne Arundel County Department of Detention Facilities-Ordnance Road Correctional Center
Corporal Brett Sommerville, Compliance Manager, Anne Arundel County Department of Detention Facilities-Ordnance Road Correctional Center
Thomas Wolfe, Warden, Chesapeake Detention Facility
Reginald Sheppard, Security Chief, Chesapeake Detention Facility
Sergeant Tina LaCroix, Chesapeake Detention Facility

Executive Director Veronica Moore (in lieu of an Interim Chair) called the 288th Commission (Remote) Meeting of the Commission on Correctional Standards to order at 10:00 a.m. Executive Director Moore conducted a roll call of the members for the purpose of a quorum. A quorum was present. Executive Director Moore conducted a roll call of the facility representatives and guests prior to the reading of each audit report and monitoring report.

The agenda and subsequent action(s) follow:

1. Nomination/Vote for Interim Chairperson

Executive Director Moore opened the floor concerning nominations for an Interim Chairperson of the Commission on Correctional Standards Board.

A MOTION to approve the nomination of Mr. Courtney League was made by Councilperson Kelly Russell: SECONDED: Deputy Warden Luke Dixon. The MOTION carried.

2. Approval of Minutes – March 27, 2025 Commission meeting.

Interim Chair Courtney League asked the members to review the minutes.

A MOTION to approve the minutes from the March 27, 2025 meeting was made by Deputy Warden Luke Dixon: SECONDED: Councilperson Kelly Russell. The MOTION carried.

3. Interim Chair's Comments

Interim Chair Courtney League welcomed the new Commission members to the Board for the Commission on Correctional Standards: Keith Dickens, Deputy Commissioner, Division of Correction, Luke Dixon, Deputy Warden, Caroline County Detention Center and Captain Briana Cottman, Queen Anne's County Department of Corrections. Interim Chair League provided comments concerning the meeting guidelines.

4. Executive Director's Comments

- Duly Authorized Inspector's Training – Date: October 15, 2025
- Two (2) vacancies concerning Commission Board

5. Consideration of Final Reports

- Montgomery County Prerelease and Reentry Services

A MOTION for the Commission Board to approve the audit report and Recognition of Achievement award concerning the Montgomery County Prerelease and Reentry Services was made by Ms. K'Yalei Harris: SECONDED: Assistant Attorney General Diana Lee. The MOTION carried.

- Baltimore County Department of Corrections

A MOTION for the Commission Board to approve the audit report and the compliance plan for a monitoring review concerning the Baltimore County Department of Corrections was made by Assistant Attorney General Diane Lee: SECONDED: Captain Briana Cottman. The MOTION carried.

- Harford County Detention Center

A MOTION for the Commission Board to approve the audit report and the compliance plan for a monitoring review concerning the Harford County Detention Center was made by Ms. K'Yalei Harris: SECONDED: Assistant Attorney General Diana Lee. The MOTION carried.

- Cecil County Detention Center

A MOTION for the Commission Board to approve the audit report and the compliance plan for a monitoring review concerning the Harford County Detention Center was made by Deputy Warden Luke Dixon: SECONDED: Captain Briana Cottman. The MOTION carried.

6. Continuing Business – Monitoring Review Reports

- Metropolitan Transition Center

A MOTION for the Commission Board to approve the audit report and Recognition of Achievement award concerning the Metropolitan Transition Center was made by Assistant Attorney General Diana Lee: SECONDED: Ms. K'Yalei Harris. The MOTION carried.

- Eastern Correctional Institution-Annex

A MOTION for the Commission Board to approve the audit report and Recognition of Achievement award concerning the Eastern Correctional Institution-Annex was made by Captain Briana Cottman: SECONDED: Deputy Warden Luke Dixon. The MOTION carried.

- Anne Arundel County Department of Detention Facilities-Ordnance Road Correctional Center

A MOTION for the Commission Board to approve the audit report and Recognition of Achievement award concerning the Anne Arundel County Department of Detention Facilities-Ordnance Road Correctional Center was made by Ms. K'Yalei Harris: SECONDED: Captain Briana Cottman. The MOTION carried.

- Chesapeake Detention Facility

A MOTION for the Commission Board to approve the audit report and Recognition of Achievement award concerning the Anne Arundel County Department of Detention Facilities-Ordnance Road Correctional Center was made by Assistant Attorney General Diana Lee: SECONDED: Deputy Warden Luke Dixon. The MOTION carried.

7. New Business

- **Quarterly Status-Standard .02 A Fire Safety**

Executive Director Veronica Moore provided an update concerning the fire safety status of the following facilities: Maryland Correctional Institution-Hagerstown, Roxbury Correctional Institution, Patuxent Institution, Western Correctional Institution and Baltimore City Correctional Center.

8. Announcements

Welcome of new Maryland Commission on Correctional Standards staff members: Ms. Paulette Wyndham, Auditor, Ms. Shirley Graham, Auditor, Ms. Dawnya Clark, Auditor.

9. Adjournment

A MOTION to adjourn was made by Councilperson Kelly Russell: SECONDED: Ms. K'Yalei Harris. The MOTION carried. The meeting adjourned at 11:58 a.m.

<p>These "minutes" are a synopsis of the Commissions' discussions and decisions and not a verbatim rendering of the proceedings.</p>
--